

# Safety

Safety is an issue at every university. The best way to ensure your safety is to always be prepared. This section provides information on earthquake and major emergency procedures, emergency phone numbers, Campus Cruiser and Department of Public Safety services and tips on staying safe.



**Emergency Telephone Numbers**

USC Department of Public Safety and Medical Emergencies  
UPC, (213) 740-4321  
HSC, (323) 442-1000

USC Department of Public Safety Non-Emergencies  
UPC, (213) 740-6000  
HSC, (323) 442-1200

Police, Fire, Ambulance  
911

Highway Patrol  
911

USC Emergency Information Line  
(213) 740-9233  
[emergency.usc.edu](http://emergency.usc.edu)

LAC+USC Medical Center  
1200 N. State Street  
Emergency Room  
(213) 226-6707  
Walk-in Clinic  
(323) 226-6701  
Hospital Operator  
(323) 409-1000

Alcoholics Anonymous,  
Los Angeles Central Office  
(323) 936-4343 or  
(800) 923-8722  
(24-hours)  
[lacoaa.org](http://lacoaa.org)

Legal Aid Foundation of Los Angeles  
(213) 640-3881  
(800) 399-4529  
[lafla.org](http://lafla.org)

**Campus Cruiser**

University Park Campus  
(213) 740-4911 (escort)  
(213) 740-3575 (information)  
620 McCarthy Way, PSX

Health Sciences Campus  
(323) 442-2100 (escort)  
(323) 442-1201 (information)  
[transnet.usc.edu](http://transnet.usc.edu)

If you are one of the many individuals who work, study or take classes at night, you do not have to walk to your car or home alone. Campus Cruiser provides you with either a walking or vehicle escort to your destination.

Students, faculty, staff and guests of the university may be escorted within approximately one mile from the center of campus, or within the DPS patrol area. All Campus Cruiser vehicles are clearly marked. Personnel stay in constant communication with the dispatcher.

Because Campus Cruiser is a supplement to the USC Bus service, it is important to use the USC Bus instead of requesting an escort if you have access to one of the USC Bus routes. If you need an escort into a parking structure when you get off the USC Bus, let the driver know when you first board the USC Bus and an escort can be arranged.

Because of the high demand for Campus Cruiser escorts, they cannot take appointments. Campus Cruiser is intended to be a security service and not a taxi service. To prevent abuse of the service, we ask that you keep the following policies in mind:

- Cruisers may only escort groups of up to six people.
- Cruisers may only escort an individual four times in one evening.
- Cruisers may only wait a short period of time for passengers.
- Cruisers may not escort people to and from any commercial establishment.



Your safety as well as that of the student Cruiser personnel is our first concern. Keep in mind that Campus Cruiser does get busy at times, especially when it rains. Requests for escorts are taken on a first-come, first-served basis. When you call, give your phone number, and you will receive a phone call or text alert when your Cruiser arrives.

Campus Cruiser operates seven days a week, except during most university holidays, from 6 p.m. to 2:45 a.m. A special Cruiser vehicle is stationed at Leavey Library to provide services to students from 3 a.m. to 6 a.m., seven days a week. If you need a ride from a location other than Leavey Library during these times, contact DPS at (213) 740-6000 and they will contact a Cruiser. During the summer, hours are 6 p.m. to 12:45 a.m., seven days a week. There is no special escort vehicle stationed at Leavey Library during the summer. Campus Cruiser also has a limited service available at the Health Sciences campus that operates from 5 p.m. to 10 p.m. on weekdays. Contact Campus Cruiser at the Health Sciences campus at (323) 442-2100.

You can track your call and the Campus Cruiser vehicle assigned to your request online with “Track Your Cruiser” at [transnet.usc.edu](http://transnet.usc.edu).

**YELLOW CAB**

USC has partnered with Yellow Cab to provide alternative transportation for USC students. This service is recommended for students who do not want to wait for Campus Cruiser. Yellow Cab will accept USCard for payment to destinations within the service area. For more information call (800) USC-TAXI or visit [www.usc.edu/bus-affairs/admin\\_serv/uscard\\_serv/yellowcab](http://www.usc.edu/bus-affairs/admin_serv/uscard_serv/yellowcab).

**Earthquake Safety**

USC has an award-winning emergency management program that addresses mitigation, preparedness, response and recovery from earthquakes. The university has taken appropriate steps to reduce safety risks to students, staff and faculty in the event of an earthquake. The majority of earthquakes are minor and cause little damage or injury. However, every student should be aware of the university’s special procedures and plans in the event of a major earthquake.

**BEFORE THE EARTHQUAKE**

Become familiar with emergency procedures in your residence hall or off-campus housing area.

Keep a personal emergency kit in your residence and car. The kit should include the following items:

- a small amount of non-perishable food and water
- first aid supplies and a first aid instruction book
- flashlight and AM/FM radio with extra batteries
- personal hygiene supplies, extra eye glasses and medication
- emergency whistle and blanket
- phone number of out-of-state relative that all family members will use to communicate after an earthquake
- small amount of cash

You may put together your own kit or buy a pre-assembled kit from one of the vendors often used on campus. The following disaster supply vendor offers a discount to USC employees and students who are purchasing kits, supplies and services for personal use:

- SOS Survival Products  
(800) 479-7998  
[www.sosproducts.com](http://www.sosproducts.com)  
Discount code – CL0184

**USGS EARTHQUAKE HAZARDS PROGRAM****Was That an Earthquake?**

The U.S. Geological Survey provides detailed information about recent earthquakes on its Website at [earthquake.usgs.gov/earthquakes](http://earthquake.usgs.gov/earthquakes). Visit the site to learn if that tremor you felt was actually an earthquake or just your imagination. The Website includes maps of recent earthquakes with information about their intensities and epicenters.

Make your residence earthquake-safe by following these simple steps:

- Ensure that nothing heavy or breakable is stored high up in the room, including bicycles, stereo or television equipment or other heavy items.
- Ensure that tall bookcases are bolted to the wall and secure computers, televisions and stereo equipment with Velcro, straps or quake putty.
- Secure hanging plants and heavy pictures with closed eye hooks and install latches on cabinet doors.
- Locate safe spots and danger spots in your room. Safe spots include: under a table or desk, or near an interior wall away from shelves and windows. Danger spots include: near windows, glass doors, mirrors, hanging objects, tall unsecured furniture and kitchen areas.
- Become familiar with alternate exit routes in the building and with the emergency assembly point outside the building. Keep all exit routes clear and unblocked.

#### DURING THE EARTHQUAKE

Remain calm. Do not rush outside. Many earthquake injuries occur due to falling debris just outside doorways or near outside walls.

- If you are indoors, drop, cover and hold on under a sturdy table or desk.
- If there is no shelter spot, crouch near an interior wall away from windows, large furniture and light fixtures. You do not need to stand in a doorway. Doorways offer no greater protection than any other area.
- If you are outdoors, move away from buildings, utility wires, trees and other overhead hazards. Stay in an open area.
- If you are driving, pull carefully to the side of the road and stop. Stay inside your car until the shaking stops and only resume driving if it is safe to do so.
- If you are in a classroom or auditorium, drop, cover and hold under the desk or down between the row of seats well below the top part of the seats. The top of the seats will serve to break the fall of any debris that may come loose from the ceiling. Do not rush for the exit or attempt to leave the building, since heavy objects may be falling in your path.

#### AFTER THE EARTHQUAKE

- Be prepared for aftershocks.
- Wear sturdy shoes to avoid injury from broken glass.
- Do not use the elevators.

- Do not use telephones except in a serious emergency.
- Assist others in the area.
- Report injuries or damages to the nearest emergency response team or to the Department of Public Safety: (213) 740-4321 for UPC; (323) 442-1000 for HSC.
- Evacuate the building until it has been assessed for damage. Follow these appropriate evacuation procedures:
  - Turn off all electrical equipment.
  - Bring emergency supplies, warm clothing and purses/wallets with you.
  - Do not leave anyone behind; assist those with disabilities.
  - Close all doors behind you.
  - Use the stairs, not the elevators.
  - Assemble in a safe outdoor area.
- Do not re-enter the building until it has been assessed by inspectors. Cooperate with emergency response teams.
- Listen to radios for emergency information (KFWB 98 AM or KNX 1070 AM) or call the USC Emergency Information Line at (213) 740-9233.
- Information on the status of the university will be posted online at [usc.edu/emergency](http://usc.edu/emergency).

Important Websites include:

- [daretoprep.org](http://daretoprep.org)
- [www.sosproducts.com](http://www.sosproducts.com)

### Emergency Safety Plan

#### MAJOR EMERGENCY INFORMATION

For general USC emergency plan information, visit [emergencyprep.usc.edu](http://emergencyprep.usc.edu), which includes information about safety and emergency preparedness. In the event of a major emergency situation, the USC home page will be updated, and additional information will be listed at [emergencyprep.usc.edu](http://emergencyprep.usc.edu). An emergency hotline is also available for updates and information at (213) 740-9233. These services are for students, parents, faculty and staff to access campus safety information after a major emergency.

During a major emergency, please call (213) 740-2421 for specific inquiries about students. Calls will be answered 24/7 by Student Affairs staff.

For more detailed information about USC emergency response and preparation plans, visit [emergencyplan.usc.edu](http://emergencyplan.usc.edu).

#### TROJANS ALERT

You will also receive instructions on where to go, what to do, or what not to do, whom to contact and other important information from Trojans Alert.

Trojans Alert is a system that allows university officials to contact you during an emergency by sending text messages to cell phones, pagers, smart phones and handheld devices, land lines and email accounts. To register for Trojans Alert, visit [trojansalert.usc.edu](http://trojansalert.usc.edu).

#### EMERGENCY SERVICES

Report all emergencies to the Department of Public Safety at (213) 740-4321. The Public Safety dispatch center is staffed 24 hours a day and will dispatch Public Safety officers as well as the fire department and paramedics as needed. In addition, a professional staff member is on call at Student Counseling Services during weekday business hours or via the Department of Public Safety after business hours and weekends at (213) 740-6000 for the University Park campus and (323) 442-1200 for the Health Sciences campus.

#### PREPARING FOR THE UNEXPECTED

The USC Office of Fire Safety and Emergency Planning works with all schools and departments to ensure the university is ready to respond to and recover from all types of emergencies and disasters. The goals of the Emergency Operations and Recovery Plans are to:

- Ensure the safety and security of students, faculty, staff and visitors.
- Minimize disruption of academic and research programs.
- Minimize university losses.

The university stocks emergency response equipment and supplies including emergency food, water and first aid supplies. USC follows the National Incident Management System and conducts training and exercises throughout the year on incident management, first aid, fire suppression, search and rescue and other emergency skills. Specialized response teams on campus are prepared to conduct such efforts as well as hazardous materials response, damage assessment, mass care, communications, security, technology recovery, student support and more. All resident advisors are trained in evacuation, first aid and basic fire suppression skills. For large-scale emergencies, the university will activate an Emergency Operations Center (EOC) to coordinate response and recovery efforts.

#### Reporting an Emergency

All emergencies should be reported to Public Safety by calling (213) 740-4321 or using a campus emergency blue light phone.

If, in a major emergency situation, telephone communications are out,

#### Emergency Telephone Numbers

**Mental Health Clinic**  
LAC+USC Medical Center  
Psychiatric Clinic  
(323) 226-5752

**Peace Over Violence**  
24-Hour Hotlines  
(213) 626-3393  
(310) 392-8381  
(626) 793-3385  
(877) 633-0044 (24-hour stalking hotline)  
[peaceoverviolence.org](http://peaceoverviolence.org)

**Rape, Abuse and Incest National Network**  
(800) 656-HOPE  
[rainn.org](http://rainn.org)

**Rape Treatment Center – Santa Monica, UCLA Medical Center**  
(310) 319-4000  
[911rape.com](http://911rape.com)

**Suicide Prevention Center**  
(877) 7-CRISIS (24-hour)  
[suicidepreventioncenter.org](http://suicidepreventioncenter.org)

**USC Center for Women and Men**  
(213) 740-4900 (24-hour crisis counseling available by telephone)  
[usc.edu/cwm](http://usc.edu/cwm)

**Violence Intervention Program**  
(323) 226-2095  
[violenceinterventionprogram.org](http://violenceinterventionprogram.org)

**Los Angeles Emergency Management Department**  
(213) 978-2222  
[emergency.lacity.org](http://emergency.lacity.org)

**Los Angeles County Disaster Hotline**  
(800) 980-4990

**Question:** When do I call the emergency telephone number versus the non-emergency phone number?

**Answer:** Call the emergency number, (213) 740-4321, when someone has been injured, a crime or act of violence has occurred, there is a fire or any physical emergency requiring immediate response, someone is stuck in an elevator, you have received a bomb threat or anytime you need immediate service to ensure your safety.

Call the non-emergency number, (213) 740-6000, when you need information, you need to reach a DPS staff member on a routine matter, you lost something and want to see if someone turned it in, you need general service (help getting into your car or apartment) – any time the call does not require a response within minutes.

report emergencies to any USC staff member equipped with a hand-held radio or directly to Public Safety.

#### Evacuation Procedures

Evacuation of specific buildings or all buildings may be necessary in a major emergency. Information regarding assembly area locations by building is available at [emergencyplan.usc.edu/ber](http://emergencyplan.usc.edu/ber). If buildings are damaged in an earthquake, facilities' staff will inspect all structures, posting each with either red "CLOSED" or green "OPEN" signs. If off-campus areas must be evacuated, USC Buses will assist evacuees. If USC Buses are unavailable, residents should follow specified routes to campus, walking together in groups. In the event of extended night-time evacuation, assemble at Cromwell Field.

#### Evacuation Instructions for Residents

In a major emergency, evacuation of some or all residential buildings may be necessary. In a fire or earthquake, do not use elevators. You should discuss the location of building evacuation routes and meeting points outside the building with your resident advisor or customer service representative.

#### Civil Disturbance Procedures

In the event of a major civil disturbance, university emergency plans will be activated and all resident students will be instructed to remain indoors. Security patrols will be increased and staff volunteers will establish emergency watches around the campus, including the North University Park residential area. All students will be advised of emergency instructions and may be relocated, depending on circumstances.



#### Role of Faculty Members

If a major emergency occurs during classroom instruction, the responsibility of faculty members will be to provide emergency guidance to students in their classrooms. For example, in a major earthquake, faculty should instruct students to duck and cover until the end of the shaking and provide assistance in safe evacuation to designated assembly areas.

#### Public Safety

University Park Campus  
(213) 740-4321 (Emergencies)  
(213) 740-6000 (Non-emergencies)  
Parking Structure A

Health Sciences Campus  
(323) 442-1000 (Emergencies)  
(323) 442-1200 (Non-emergencies)  
Health Sciences Parking Structure  
[capsnet.usc.edu/dps](http://capsnet.usc.edu/dps)

#### DEPARTMENT OF PUBLIC SAFETY

The Department of Public Safety (DPS) is the central coordinating office for law enforcement and security programs at the university. DPS is open 24 hours a day and is responsible for the deployment of all personnel on and around the university campuses. DPS is one of the largest campus law enforcement agencies in the nation.

DPS is charged with the protection of life and property and should be called to report any emergency situation, including serious accidents, crimes, suspicious circumstances, fires or safety hazards. Through a Memorandum of Understanding with the Los Angeles Police Department, armed USC public safety officers have powers of arrest and patrol the campus and off-campus areas in vehicles, on bicycles and on foot. Public safety officers conduct preliminary investigations facilitating the investigative process with local law enforcement.

Unarmed community service officers patrol all university-owned residential facilities and monitor the access control/ alarm systems at these buildings 24 hours a day. Unarmed student officers assigned to the Trojan Student Officer Program are responsible for promoting bicycle safety, enforcing campus and state bicycle regulations, and deterring bicycle theft.

Other services performed by DPS include: the provision of a wide variety of written and online materials on crime prevention; presentation of crime and rape awareness seminars; security surveys of offices and apartments on

#### WHAT IS SUSPICIOUS BEHAVIOR?

##### Signs and behaviors that may be suspicious:

- a person running as if chased
- a person carrying a locked bicycle
- a person going door to door in an office building or a residential area
- a person being forced into a vehicle
- a person forcibly entering a locked vehicle
- business transactions conducted from a vehicle near schools or parks
- persons sitting in a parked car closely scanning the area around them
- unusual noises, including gunshots, screaming or sounds of fighting

Report suspicious behavior to DPS at (213) 740-4321 (UPC) or (323) 442-1000 (HSC).

If you are away from campus, call 911. For more information, go to [capsnet.usc.edu/dps/crimeprevention/whatsuspicious.cfm](http://capsnet.usc.edu/dps/crimeprevention/whatsuspicious.cfm).

or near both the University Park and Health Sciences campuses; bicycle registration; and personal property identification. For more information, call the Crime Prevention and Community Education Unit at (213) 740-9565 or visit online at [capsnet.usc.edu/dps/crimeprevention](http://capsnet.usc.edu/dps/crimeprevention). You may also find DPS on Facebook by searching “USC Department of Public Safety.”

The primary goal of DPS is to provide a safe and secure environment in which the social and academic endeavors of the university community may be fully realized. To achieve this goal, the department needs students’ cooperation and support in reporting incidents, taking advantage of the services the department provides and complying with basic crime prevention practices.

DPS publishes an annual security report that includes crime information for the previous three calendar years. The report is available for viewing online at [capsnet.usc.edu/dps/asr](http://capsnet.usc.edu/dps/asr).

#### BLUE LIGHT PHONES

For emergency situations, more than 400 emergency “blue light” phones have been strategically located in many buildings, each parking structure (on every level) and on the campus grounds. Many of these emergency phones are easily identified by the blue emergency lights on top of the phone booth. They provide a direct line to the Public Safety office and should be used only under emergency conditions.

To report an emergency from a regular telephone, call (213) 740-4321 (University Park campus) or (323) 442-1000 (Health Sciences campus). For general information regarding department activities, policies or available services, call (213) 740-6000 (University Park campus) or (323) 442-1200 (Health Sciences campus) or stop by either office to speak with members of the staff.

### Safety Tips

#### PREVENTING SEXUAL ASSAULT

Research indicates that approximately nine out of 10 sexual assaults perpetrated against college women involve people who already know each other. College men are also sexually assaulted – usually by someone they know.

The university is committed to providing sexual violence prevention education to its campus community each year through Orientation Programs, in partnership with the Center for Women and Men. These programs provide mandatory sexual violence prevention education for all undergraduate students who attend new student orientation.

The Center for Women and Men also provides programs that are focused on changing attitudes and behaviors of those in the university community. Contact the Center for Women and Men at (213) 740-4900 to request a program.

For the university’s definition of sexual assault, see the University Student Conduct Code 11.53 (page 153).

#### Preventing Assault By Strangers

- Be aware of what is going on around you. Walk assertively. You are less likely to become a target if you look like you know where you are going and what is happening around you.
- Do not walk alone, especially after dark. Ask a friend to walk with you to your car or residence. Take a USC Bus or call Campus Cruiser at (213) 740-4911 for an escort if you do not have anybody to walk with. If Campus Cruiser is unavailable, you may call the Department of Public Safety (DPS) for an escort at (213) 740-6000.
- When you go jogging, use the track or pick a route on campus with high visibility.
- Trust your instincts. If something feels wrong with a person, building or situation, then something probably is wrong. Change your plans, move away from the person, get out of the area – whatever is necessary for you to feel comfortable.
- If you think you are being followed, stay in well-lit areas and go into a store or restaurant. If these types of locations are not available, join a group of people and ask to walk with them until it is safe.
- Know the locations of the emergency blue light phones.
- Report any suspicious activity to DPS immediately at (213) 740-4321 (University Park campus) or (323) 442-1000 (Health Sciences campus).
- Take a self defense class offered by DPS. Call (213) 740-6000 for more information.
- Minimize your risk of consuming a rape drug by bringing your own drinks to parties and not leaving your drink unattended.

#### SAFETY TIPS AT HOME

- Get to know your neighbors.
- Do not prop outside doors open.
- Lock your door, even if you are just going down the hall for a minute.
- Do not let strangers into your building, even if they look harmless.
- Report any suspicious people or activities to DPS immediately.
- Lock your windows and block sliding doors with a pole in the bottom track.

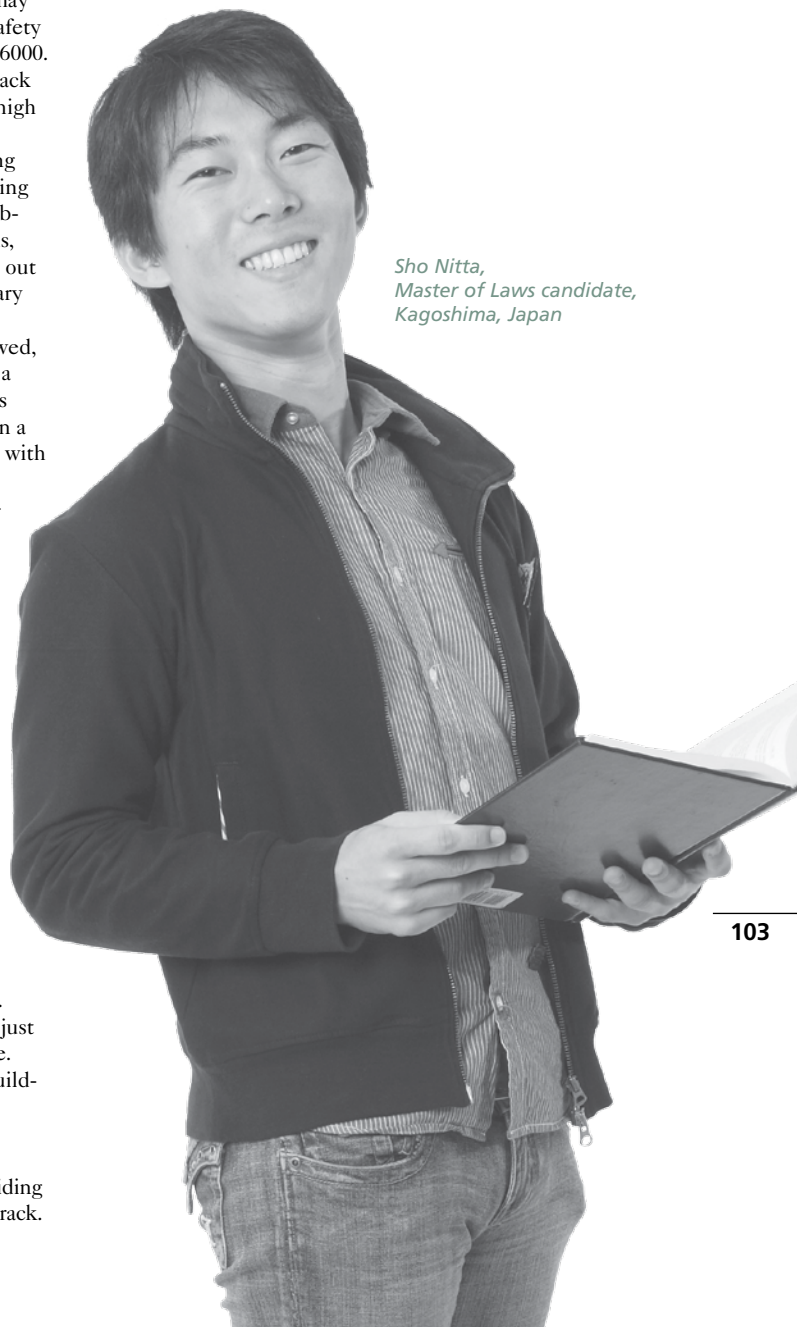
- Record serial numbers and keep photos and/or descriptions of all your valuables.
- If you receive an obscene phone call, hang up. If the calls continue, report them to DPS.

#### SAFETY TIPS IN THE CAR

- Keep windows rolled up, doors locked and possessions out of sight (in the trunk).
- Park in a well-lit area and check around and inside your car before you get in.
- Make sure your car runs well and has plenty of gas.
- If your car breaks down on the freeway, dial #399 on your cell phone and/or lift the hood and wait for help in your vehicle with your seat belt on.

**Question:** What is TC4T and how do I use it?

**Answer:** The USC Trojans Care for Trojans program (TC4T) — [sait.usc.edu/ca/tc4t](http://sait.usc.edu/ca/tc4t) — enables students to report a crime or suspicious behavior anonymously. Students can text 274637 with “TC4T,” a description of the situation and the location in the text. The number is blocked from DPS officials, so everything is anonymous.



*Sho Nitta,  
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**Question:** Does USC offer self-defense classes?

**Answer:** DPS offers Rape Aggression Defense (RAD) training for women free of charge. RAD training provides viable options for use in situations of imminent or actual attack. Participants learn practical techniques that require no special equipment. To learn more, contact DPS at (213) 743-1733.

DPS also offers the following presentations to students, staff and faculty:

Personal Safety (includes robbery prevention)

ID Theft and Credit Card/Check Fraud

Theft Prevention

Rape Prevention

Bicycle Safety

For more information, contact USC Crime Prevention and Community Education at (213) 743-1733.

**Question:** What is Silent Witness?

**Answer:** Silent Witness is a program that allows individuals to report suspicious behavior or suspected criminal activity anonymously.

To report an incident, fill out the Silent Witness form online at [capsnet.usc.edu/dps/silentwitness.cfm](http://capsnet.usc.edu/dps/silentwitness.cfm).

- Never pick up strangers or go with a stranger who offers help. Instead, carry a cell phone so you can call for help.
- Do not allow another vehicle to force you off the road. Drive to a busy location, a police station or DPS if you need help.

## BICYCLE SAFETY

### Things You Must Have When Riding Your Bike

- A bike light when riding at night.
- Bicycle registration – required by California law and university regulation. Register your bike at [capsnet.usc.edu/dps/bikeregistration.cfm](http://capsnet.usc.edu/dps/bikeregistration.cfm) or call (213) 740-5519 for more information. See the Bicycle Policy in Student Governance on page 172 for more information.
- Working brakes – get new pads and adjustments at any bike shop.
- Helmet – required by California law for bicyclists under 18 years of age. Highly encouraged for persons over 18.

### Rules to Keep in Mind When Riding

- Always ride on the right and with the flow of traffic (also required by California law). Ride on the road, and not on the sidewalk, when possible.
- Obey all traffic laws. You must stop at intersections, just like other vehicles. Pedestrians have the right-of-way.
- Take extra care when passing parking lot exits and other driveways.

### Locking Your Bike

- Use a U-lock to secure your bike. At least lock your rear wheel and frame to a bike rack and use a second lock to secure the front wheel to the frame. Do not leave your bike locked “free standing.” A thief can easily walk away with the bike and remove the lock later.
- Do not park your bike in a doorway, on stairs or blocking any handicapped access. Use a bike rack. Violating bikes will be impounded.

### Identifying Your Bicycle

Keep a record of your bike registration so if your bike is stolen, you can provide information for a police report. You should keep a record of the registration/ tag number, make, model, serial number, size, color and number of speeds of the bike. Unlicensed bikes have little chance of being returned to their owners.

## WHAT TO DO IF ...

### You are sexually assaulted

- Go to a safe location. Contact the Center for Women and Men (page 52).
- Notify DPS at (213) 740-4321 and/or call 911 if you want to report the crime.
- Call a trusted friend, family member or someone else who can provide support.
- If the alleged assailant is a USC student, you can also report the crime to Student Judicial Affairs and Community Standards at (213) 821-7373.
- Preserve all physical evidence of the assault, even if you are unsure whether you want to report the crime. Do not shower, bathe, douche, eat, drink, wash your hands or brush your teeth until after you have had a medical examination. Do not clean or disturb the area where the assault occurred.
- Save all the clothing you were wearing at the time of the assault and bring them and any other potential evidence to the medical exam. Place each item of clothing in a separate paper bag (do not use plastic bags).
- Get medical care as soon as possible from a hospital, emergency room or a specialized forensic clinic that works with sexual assault survivors. Some options in Los Angeles include the Rape Treatment Center and the Violence Intervention Program (see page 101 for contact information).
- You may also request medications for the prevention of sexually transmitted infections, including HIV, and emergency contraception. If more than one week has passed since the assault, or if you are certain that you do not want to report the crime, the Health Promotion and Prevention Services provides medical care, including emergency contraception, and testing for sexually transmitted infections.
- If you think you may have been given a rape drug, request that the hospital or clinic take a urine and blood sample. These samples need to be collected quickly as these drugs leave the system quickly.
- Talk to a counselor at the Center for Women and Men for emotional support and advocacy. If you prefer to seek confidential counseling off campus, call the Rape Treatment Center or Peace Over Violence (see page 101 for contact information).

### You are physically assaulted

Call DPS as soon as possible. Try to remember as much as you can about the assailant. Important characteristics include: sex, race, hair color and length, body size, clothing description, scars, tattoos, mode of travel and vehicle type,

color and license plate number. DPS officers will immediately begin a search for the suspect(s).

### You are the victim of a theft

If you have property stolen, there is little hope of recovering it unless you have marked it and/or recorded the serial numbers. Notify DPS as soon as you notice the theft and an officer will write a report. Try to supply as much information as possible about the stolen property. The majority of thefts on campus occur because property is left unsecured or unattended. It is estimated that over 80 percent of all thefts on campus could be prevented if everyone would secure their valuables.

### You see suspicious behavior — “If you see something, say something.”

If you see someone acting suspiciously, call DPS at once. Do not approach the person yourself. Report what the person is doing and give a general description of the person. DPS will investigate your report immediately. If all members of the campus community become security conscious and report suspicious activity, thefts and other crimes have a better chance of being measurably reduced.

### You receive a bomb threat

Stay calm. It is important to get as much information from the caller as possible. Be sure to ask about the location of the bomb, time set to explode and type of bomb. Listen to the caller’s voice and any background noise you hear. This information may help to identify the caller. Call DPS immediately. DPS officers will search the area involved and notify the Los Angeles Police Department bomb squad if necessary. DPS and the responsible department administrators and/or building supervisor together will determine if the building should be evacuated.

### Your car is damaged

If your car has been damaged (hit and run or vandalism), notify DPS. An officer will conduct an initial investigation and file a report. Most insurance companies require a police report for any insurance claim.

### You are seriously sick or injured

Call DPS at (213) 740-4321 on the University Park campus or (323) 442-1000 on the Health Sciences campus. Tell the dispatcher about the nature of your illness or injury and your exact location. A DPS officer will respond to assist you and will request Los Angeles Fire Department paramedics if necessary. Officers can also communicate with an on-call physician from the University Park Health Center (UPHC).

If you are not seriously injured or sick, contact UPHC during regular business hours to schedule an appointment.